

ANNUAL GENERAL MEETING 2014

In accordance with Article 17 of the Articles of Association, Notice is hereby given that the Thirty Ninth Annual General Meeting of the Association of Consultant Architects will be held at William Morris Gallery, Lloyd Park, Forest Road, Walthamstow, London. E17 4PP on Tuesday 29th July 2014 at 6.15pm. for 6.30p.m.

AGENDA

1. To confirm the Notice of the Meeting
2. To receive apologies for absence
3. To approve the minutes of the thirty eighth Annual General Meeting held on Wednesday 11th September 2013.
4. To receive the Report of Council
5. To receive and adopt the Statement of Accounts for the period ended 31 December 2013, together with the Report of the Auditors
6. To vary the Articles of Association to remove the need for audited accounts as the resolution attached.
7. If No.6 is not approved, to re-appoint and agree the remuneration of the Auditors
8. To elect a President of the Association for the period 2014-2016.
9. To announce the result of the ballot for 8 members of Council
10. Any other business at the discretion of the President

ELECTIONS

President

Terry Brown announced when re-elected in 2013 that he would only stay in post for one year and is resigning at the meeting. A new president needs to be elected to serve for the next two years. At the time of writing the only Candidate is Richard Harrison, currently Treasurer of the Association.

Terry Brown will remain on Council ex-officio as Immediate Past President.

Council Membership

Under Rule 41, at least four ordinary members of Council must retire each year, but can stand for re-election unless they have completed a six year term on Council. Those retiring are:

Andrew Catto & Trevor Sutters who are not eligible for re-election, but remain on Council as Hon. Secretary and Vice President respectively

Paul Davis & Alfred Munkenbeck who are standing for re-election.

Brian Waters, until now on council ex-officio as Immediate Past President is also standing re-election

The remaining elected members of Council are: -

Francis Brown, Richard Harrison, Patrick Inglis, Phil Waing

There are five vacancies on Council in addition to those standing for re-election as above.

Candidates for election must be members of ACA, proposed and seconded by members of ACA. An election address not exceeding 100 words should be received by the Secretary General no later than 8th July 2014.

The Honorary Officers (2 Vice-Presidents, Treasurer, Hon Secretary) remain in post until they or their successors are appointed by Council at the first meeting following the AGM.

RESOLUTIONS

Notice of Resolutions to be proposed at the AGM, at the discretion of the President, must be deposited with the Secretary General at the address/contact below, no later than 8th July 2014.

Alison Low, Secretary General ACA, 60 Godwin Road, Bromley, Kent. BR2 9LQ

Tel/ Fax: 020 8466 9079

Email: office@acarchitects.co.uk

**ACA AGM 2014
Special Resolution**

To modify the Articles of Association in respect of annual accounts to remove the need for these to be audited, and instead require a report from the accountants in line with current Companies Act requirements for a company of this size, by means of the following substitutions:

From item 66 to delete the words 'one or more properly qualified auditor or auditors' and substitute the words 'a properly qualified accountant'.

To substitute the word 'accountant' in place of 'auditor' in both places where this occurs in item 67.